

# Improve practice performance with Medisoft Version 15.

The Medisoft® practice management system from McKesson is a market-leading solution used by more than 70,000 providers to improve cash flow and increase office productivity. Medisoft streamlines all routine practice tasks — including scheduling, billing and collections management — to help manage the business of healthcare so your office can focus on delivering patient care.

## Streamline workflow from scheduling through collections with Medisoft

Medisoft software plays an integral role in the patient encounter process beginning with scheduling. The standard Medisoft scheduling engine **replaces inefficient paper-based schedules** with an electronic view of your office resources, making it quick and easy to schedule, move or cancel appointments.

The Office Hours Professional add-on module makes the front desk even more efficient, enabling staff to:

- Use a color-coded appointment template to

reserve time slots for certain types of appointments.

- Track the status of appointments and mark them as unconfirmed, confirmed, checked in, being seen, checked out, missed or cancelled.
- Display appointments based on office preference, such as: by day, week or month; by provider; or by equipment or treatment room.
- Print patient-specific superbills for all appointments scheduled.
- Produce a list of a patient's upcoming appointments.

From front office to back office, Medisoft helps make sure you **receive the maximum reimbursement** for the services you provide. Key software features include the ability to:

- Verify insurance eligibility before scheduled appointments.
- Collect co-payments and balances due at the time of check-in.
- Add payments directly into the Medisoft billing system from the scheduling screen.
- Produce a "quick receipt" for payments collected up-front.

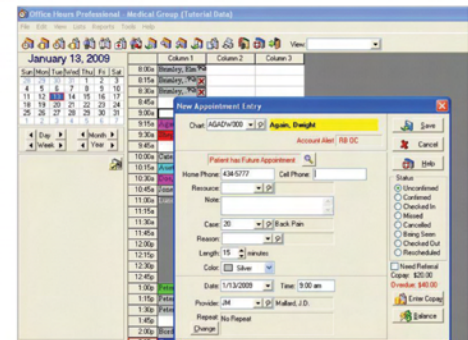
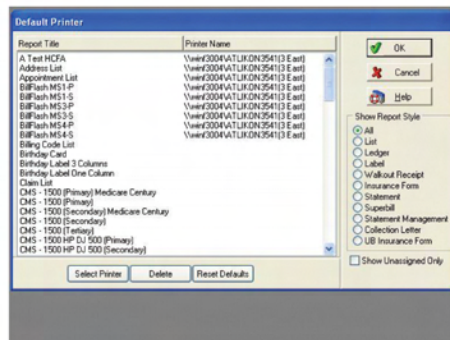
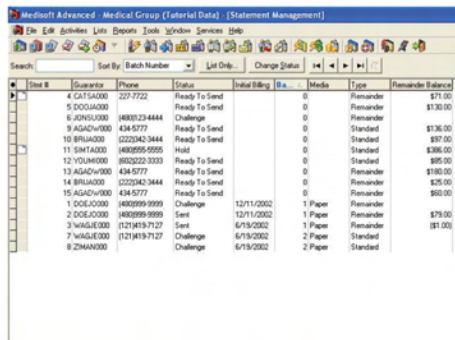
- Set up patients using the Patient Quick Entry feature, which consolidates billing data entry into one easy screen.
- Submit claims electronically and manage claims by resubmitting individual claims or batches of claims when there is a dispute with a payor.
- Produce professional, easy to read patient statements.
- Automatically populate the Collections Worklist for follow-up with payors and patients on unpaid claims.

Date	Charges	Payments	Adjustments	Working Days	Avg Daily Income	Ending AR Balance	AR Days
January 2002	0.00	48.00	0.00	0	0.00	-48.00	0.00
March 2002	95.00	10.00	0.00	1	10.00	-37.00	3.70
April 2002	335.00	160.00	0.00	1	160.00	200.00	1.30
May 2002	0.00	82.40	0.00	0	0.00	127.60	0.00
June 2002	105.00	104.60	-70.00	1	104.60	38.00	0.55
August 2002	85.00	22.00	0.00	1	22.00	121.00	5.50
September 2002	105.00	0.00	0.00	1	0.00	226.00	0.00
November 2002	150.00	0.00	0.00	1	0.00	376.00	0.00
December 2002	875.00	380.00	-15.00	3	127.67	833.00	6.68
December 2003	130.00	235.00	0.00	1	235.00	748.00	3.18
February 2006	106.00	0.00	0.00	1	0.00	854.00	0.00
March 2007	85.00	0.00	0.00	1	0.00	939.00	0.00
January 2009	940.00	0.00	0.00	3	0.00	1,879.00	0.00
	\$3,011.00	-\$1,047.00	-\$85.00	15	-\$69.80	\$1,879.00	26.92

## Focus Reports is Now Medisoft Reports

Medisoft Reports (formerly Focus Reports Standard) is a new module included in Medisoft Advanced and Medisoft Network Professional, giving Medisoft users 228 standard reports. With Medisoft Reports Professional (available as an add-on module) the number of reports increases to 368 reports. Plus, Medisoft Reports Professional includes the ability to run reports at scheduled times, edit standard reports and create custom reports.

# Medisoft v15 Enhancements



## Accounting/Billing

The following new features and enhancements improve the accounting, billing and collection processes to make staff more efficient and help practices get paid faster.

- **Missed Co-pay Remainder Statement**—Missed co-payments are now reflected as part of a patient's balance on the remainder statement.
- **Write-off Option**—A new filter enables users to limit a search to statements that have been sent a certain number of times when segmenting statements for small-balance write-offs.
- **Statement Management Remainder Balance**—The Statement Management grid has been expanded to show the remainder balance, making it easy to identify accounts with balances.
- **Collection List F7 Link**—A hot-key link has been added to the Collection List so that when F7 is pressed the Quick Ledger opens for the patient that is attached to the selected collection list item.
- **Deposit List Print Option**—A detailed list of deposits can now be printed.

## Usability

Current Medisoft customers that upgrade to Medisoft v15 will enjoy several new features and enhancements that improve the usability of the software.

- **Chart Number Hot-key**—All windows that contain a chart number selector now feature a hot-key that when pressed automatically populates the chart number for the past patient accessed.
- **Default Printer Option**—A menu item has been added to launch a new Default Printer dialog window to make it easier to change default printers.
- **Improved Sorting**—Various new sorting options display sorts in descending order, enable users to change sorting order by clicking on a column heading, and/or save the last sort on a per-workstation, per-login basis.
- **Quick Ledger Edit Option**—Quick Ledger now enables users to modify existing notes and create new ones.
- **Rejection Code Hot-key**—New/Edit hot-key functionality has been added to the Rejection Code field in the Apply Payments to Charges screen.

## Scheduling

These features help to further streamline scheduling workflow.

- **Print Blank Superbills**—Users can now print blank superbills for walk-in patients.
- **Future Appointment Warning**—If an appointment is entered or edited for a patient who already has a future appointment scheduled, an indicator message will warn the user of a prior scheduled appointment.
- **Phone Numbers in Appointment Entry**—Both the home and cell phone numbers for patients are now shown in the Appointment Entry window.
- **Blank Appointment Indicator**—Users are now able to show or hide blank appointments in the Office Hours Appointment List.

Learn more about Medisoft v15 at [www.medisoft.com](http://www.medisoft.com).

**medisoft®**



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